

The Market at Delta College Vendor Policies, Rules & Regulations

General Policies

All activities at The Market at Delta College are subject to San Joaquin Delta College District policies and all applicable local, state, and federal laws.

All vendors agree to abide by the specific rules of The Market as outlined in the Market rules and regulations or any The Market documentation.

The Market staff reserves the right to refuse admittance to vendors and/or patrons of The Market.

The Market is not responsible for any damages.

Refunds of space rentals are not permitted.

In compliance with San Joaquin Delta College District Policy 9850, dogs are not allowed in The Market (except service animals/seeing-eye dogs).

Vendors and patrons are expected to behave in an orderly and polite manner. Disorderly conduct, including verbal abuse, physical abuse, or failure to follow Market staff instructions, will result in immediate removal from the Market and forfeiture of vendor fees.

Seller's Permit Requirements

The State of California requires businesses to obtain a Seller's Permit. Vendors are considered a business if they rent a space at the Market more than two days total in a calendar year.

Vendors required to obtain a Seller's Permit must submit:

- A valid Driver's License
- A copy of their Seller's Permit listing San Joaquin Delta College's address (5151 Pacific Ave, Stockton, CA 95207)

Permits not listing this address will not be considered valid.

Food Sale Requirements

In addition to a Seller's Permit, food vendors must obtain:

- A San Joaquin County Environmental Health Certificate
- A Certificate of Insurance meeting District Insurance Requirement Standards

Fresh Flower and Plant Merchants

- A Nursery License from the California Department of Food and Agriculture for annual sales of \$1,000 or more
- A Fee-Exempt Nursery License for annual sales under \$1,000

Recording Industry Products

- A State of California Retail Sales Number
- All items must be unopened and shrink-wrapped

Prohibited Sales

Alcohol, tobacco products, animals, fireworks or incendiary devices, gold buying or selling, counterfeit or knock-off brand items, illegal drugs and drug paraphernalia, private videos, CDs, 8-tracks, DVDs, pornographic materials, tasers, used mattresses, and weapons of any style.

Pricing

\$25.00 per parking space per day – Daily Vendors

\$15.00 per parking space per day – Monthly Vendors

Monthly vendors must pre-pay a minimum of one month.

Monthly vendors may pay up to six months in advance.

Payments & Fees

Payments are accepted at the Delta College Market Cashier's Office in person only on Saturdays and Sundays during cashier hours. Credit card and cash only. All payments are final.

A \$25.00 weekly late fee applies to monthly vendors who do not pay by the end of the first weekend of the new month.

A \$50.00 fee is assessed per occurrence for trash or waste left in a vendor space.

Credits, Discounts & Refunds

No credits, discounts, or refunds are permitted. No exceptions.

Rules & Regulations

Payment of a Market space confirms the vendor's agreement to all rules and regulations. Vendors waive certain rights and assume all risks associated with participation.

Vendors agree to indemnify and hold harmless San Joaquin Delta College, its officials, employees, and agents from all claims or damages arising from vendor operations, whether or not insurance is held.

The Market reserves the right to refuse or terminate rental privileges at its discretion without unlawful discrimination.

Operations & Logistics

Carry-in and carry-out services are not provided.

Vendors are responsible for any damages caused to District property.

Generators must be muffled, vented, and safely grounded.

Hours of Operation

Open to the public: 8:00 AM – 1:00 PM, Saturdays and Sundays, weather permitting.

Vendor Set-Up: 5:00 AM – 7:30 AM

Pack-Up: 1:00 PM – 3:00 PM

Vendor vehicles must vacate the Market by 7:30 AM unless additional spaces are purchased.

All vendors must vacate the Market by 4:30 PM. No exceptions.

Lost & Stolen Property

Vendors are responsible for the safekeeping of their property.

Lost items are turned over to the Delta College Police Department on Sundays at 3:00 PM.

Market Property

Vendors may not use or move Market equipment or property.

Space Assignment & Transfer

Vendor spaces are for exclusive use and may not be resold or transferred.

The Market reserves the right to reassign spaces for operational needs.

Vendor Conduct

Vendors must act professionally and are responsible for the conduct of all employees or associates.

All vendors must comply with state, local, and federal laws.

Vehicle Use

Vendors must comply with all vehicle operation rules outlined in the Market hours and emergency exit procedures.